

ROCKCLIFFE PARISH COUNCIL

Chairman: Cllr. J Twentyman
Phone: 01228 674441

Clerk: Mrs Lesley Faulder, 2 Holm Garth Cargo CA6 4AR
Phone: - 01228 674557
Email: - rockcliffepc@gmail.com

9th November 2020

Dear Councillor

You are invited to attend a **ZOOM** meeting of the Rockcliffe Parish Council on Monday 16th November 2020 at 7.30 pm.

ID 84612476199
PASSWORD no password
Any problems accessing telephone 07767426890

Please log in 10 minutes prior to the meeting.

Yours faithfully

Lesley Faulder Clerk to Rockcliffe Parish Council

AGENDA

Apologies for absence

Present

264 Declarations of Interest.

The Clerk has received a Declaration of Interest from Cllr Robert Park into all matters relating to North West Recycling and Waste Knott Energy.

265 Requests for Dispensations

266 Attendees

267 Minutes of the last meeting - circulated

To approve and accept the minutes of the meeting held 21st September 2020 chairman to sign

268 Public Participation

Members of the public are invited to address the meeting concerning items on this agenda

269 Financial matters

To note the following

- a) no unrepresented cheques
- b) the following expenditure

Cheques for payment 16/11/2020		
243	Castletown Est	1
	Mrs Faulder Clerk Salary	
244	and home office	659.18
245	HMRC	152.8
246	Brian Graham noitice board	221
247	Mrs Faulder expences	14.53
		1048.51

- c) the current position as outlined in the bank reconciliation

Bank reconciliation as at 2nd November 2020		
Current account		
Opening balance as at 1st April 2020		6423.81
		12541.81
Add receipts	12541.81	18965.62
Statement at 2nd November 2020		16180.06
Less unpresented cheques		
Available balance including Blackburn		£15,131.55
Cheques for payment 16/11/2020		
243	Castletown Est	1
	Mrs Faulder Clerk Salary	
244	and home office	659.18
245	HMRC	152.8
246	Brian Graham notice board	221
247	Mrs Faulder expences	14.53
		1048.51

d) Diane Malley - payroll services is increasing her fee from 1st April 2021 to £120 per year

e) Blackburn Fund

To note the following balance

Total income to date 20/01/2021	20987.58		Total expenditure to date 20/01/2020	10841.19
VAT reclaimed	256.16			
	21243.74	21/09/2020	St Marys Church 21	grass cutting 600
			Total expenditure to date 21/09/2020	11441.19
		16/09/2020	Mr B Graham 22	Todhills notice board remake 221
16/11/2020	Available funds £9581.55		Total expenditure to date 16/11/2020	11662.19

f) Precept

a) To note the attached monitoring report

b) To Council is asked to consider the budget report set by the clerk for the year 2021/2022. A proposed budget for **£7103** which is an increase of **£244** from 2020/2021. Budget report is attached

270 Planning

a) Freedom of Information Act, a councillor has requested that as a Parish Council we ask for information under the above act, to get the following information.

- i) All correspondence between Cumbria County Council (CCC), Environment Agency (EA), CCC planning department, David Hughes planning officer, NWRL and Waste Knott Energy (WKE) for the last 2 years, including
- ii) NWRL Kingmoor Industrial Estate
- iii) All existing and proposed NWRL and WKE development proposals
- iv) All correspondence to Rockcliffe Parish Council (RPC), individual councillors and residents living in the boundaries of RPC relating to NWRL and Brampton Skip Hire (Brampton Skips)

The Council need to decide if this is the right way forward and then what is the Council going to do with the information provided.

b) Training

A virtual planning course can be arranged by CALC to update all councillors in intricacies of planning, which would be especially useful in the months ahead. It will be 2 hours at a confirmed date and time. He will help with specific questions and applications; he will leave his contact details for future use. This course was successfully delivered to Brampton. The cost is £100 for the 2 hours and would be eligible to come from Beckburn Fund because it is going to benefit the community. A choice of the following dates is available

c) An email was received to say 'Proposed Kingmoor Energy Waste Facility' consultation has been extended. This was discussed at the last meeting, a copy of the letter sent in response is attached.

d) Planning Application 20/0676 - erection of garden room to provide, gym, covered area, w.c. store and sunroom. - **responded no comment**

e) Planning Application 20/0539 - barn/stable conversion into 1 dwelling. **Permission granted**

f) Planning Application 1/20/9013: Extension to Unit B, remedial work to existing roof, c/w re-cladding of existing site walls. Unit B Kingmoor Park, Rockcliffe - I have got an extension until 18th November for a response

271 Clerks report

a) Standing Orders - to review and adopt the Standing Orders, the Clerk has read them and there is no change of content. Attached

b) Data Breach Policy - to review and adopt the Data Breach Policy, the Clerk has read them and there is no change of content. Attached

c) Life Saver Initiative an email was circulated, the clerk sent off for more information but no reply as yet.

d) Seats/benches - **to note** these seats are both waiting to be put up, but with the situation this year and the fact we are now heading towards winter, both Toby and Robert agree to put them up in the spring. Both are fully assembled and with Cllr Park.

e) Road Safety - Police & Crime Commissioner - circulated, the public are being asked to contact above re the above have we any issues?

i) rubbish flying of wagons

ii) speeding wagons

iii) parking on school lane

email commissioner@cumbria-pcc.gov.uk to make comments on a personal level, the clerk will respond on behalf of the council

272 Date of the next meeting

The date of the next scheduled zoom meeting is 18th January 2021

ID **87324928497**

Password - no password

Any problems accessing telephone 07767426890

attachments

monitoring report

budget report

standing orders

data breach

MONITORING REPORT

RECEIPTS

Cost Centre	2019/20 Actual to date	2020/21 Budget	2020/21 Actual to date					2021/22 Budget
Precept and CTRS grant	6514.00	0.00	0.00					
Wayleave	12.48	0.00	0.00					
Small Scale Grant	0.00	0.00	0.00					
Beckburn	5211.23	0.00	0.00					
Interest	0.00	0.00	0.00					
Rent	0.00	0.00	0.00					
VAT	0.00	0.00	0.00					
Totals	11737.71	0.00	0.00					

Comments

PAYMENTS

Cost Centre	2019/20 Actual to date	2020/21 Budget	2020/21 Actual to date	Balance	Anticipated spend to end of year	Over / underspend	2021/22 Budget	Increase of
Clerk's Salary inc. tax	4143.36	4228.00	2955.66	1272.34	1419.96	-147.62	4344.00	84.56
Administration & Stationery+Office All.nce	115.47	191.25	46.51	144.74	0.00	144.74	195.08	3.83
CALC Ann.I Subscription	190.30	257.40	196.72	60.68	0.00	60.68	262.55	5.15
Room Rent	96.00	105.06	0.00	105.06	0.00	105.06	107.16	2.10
Payroll Services	73.00	68.29	81.00	-12.71	0.00	-12.71	120.00	47.00
Clerks room rent	96.00	244.80	72.00	172.80	96.00	76.80	288.00	4.90
Annual Insurance	257.60	273.16	257.60	15.56	0.00	15.56	278.62	5.46
Grass Cutting	468.00	472.77	0.00	472.77	0.00	472.77	472.00	0.00
Audit Fees Internal /external	58.10	89.76	50.00	39.76	0.00	39.76	91.56	1.80
Chairs expenses	0.00	51.00	0.00	51.00	0.00	51.00	50.00	0.00
Footpaths, village green and centre rents	2.50	5.25	3.50	1.75	0.00	0.00	4.00	0.00
IT Computer M.ce	765.66	750.00	573.66	176.34	0.00	176.34	765.00	15.00
Training	160.00	102.00	0.00	102.00	0.00	102.00	104.04	2.04
PC Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Section 137	20.00	20.40	0.00	20.40	0.00	20.40	20.81	0.41
Contingency	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Viament from reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
VAT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals	6445.99	6859.14	4236.65	2622.49	1515.96	1104.78	7102.81	137.18

salary increase in line with NALC

rise in professional services

increase in line with HMRC

no increase needed

no increase needed