

ROCKCLIFFE PARISH COUNCIL

Chairman: Cllr. J Harper

Clerk: Andrea McCallum, 34 Aglionby Street, Durdar, Carlisle, CA1 1JP

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11th September 2017

There will be a meeting of Rockcliffe Parish Council on Monday 18th September 2017 at 7:30 p.m.

This is a public meeting and all are invited to attend.

Yours sincerely,

Andrea McCallum

Clerk to the Parish Council

AGENDA

1. **Apologies for absence**
2. **Declarations of Interest & Requests for Dispensations**
Members to be invited to declare any interest in any item on this Agenda.
3. **Minutes of Meetings**
To receive and agree the minutes of the meetings held on the 17th July 2017.
4. **Public Participation**
Members of the public are invited to address the meeting in relation to matters on the agenda.
5. **Administration & Governance**
 - 5.1 **Consultations Received**
 - **Cumbria County Council – Cumbria Design Guide Consultation** – opportunity to comment by 30th September 2017.
 - 5.2 **Meetings**
 - **War Memorial Workshop** to be held in Carlisle on 4th October between 9:45-1:00 pm;
 - **Connecting Cumbria Digital Inclusion Event** to be held at the Rockcliffe Centre on Wednesday 11th October at 7:00 pm;
 - **Cyber Crime Training Session** to be held 13th September in Carlisle – Clerk to attend.
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6. **Clerks Report**
7. **Correspondence**
 - **Keep Carlisle Clean Campaign** – posters and leaflets received.

8. Financial Matters

8.1 Approve Payments

A McCallum - Salary for Aug & Sept £240.25 (D/D 1st Sept & 1st October)
A McCallum - re-imburements for July/Aug of £55.90
PAYE & NI – Aug/Sept 2017 - £44.80
NEST – Employer & Clerks pension contributions June, July & Aug - £57.48 (D/D 16th August)
St Cuthbert Without Parish Council – IT support contract contribution 2017/18 - £25.00
St Cuthbert Without Parish Council – printing re-charge March to August'17 - £38.95
Envirocare Maintenance Solutions Ltd – grass cutting July & August 2017 - £234.00
G Moss – purchase of Red Ensign flag on behalf of PC - £33.60
BDO LLP – Audit correspondence fee 2017/18 - £36.00
GLL – Summer play scheme days x 2 - £800.00

8.2 Financial Statement

Opening balance 1st April 2017	4,310.72
Income to 31 st August 2017	10,262.19
Expenditure to 31 st August 2017	<u>2,468.74</u>
Bank reconciliation at 31 st August 2017	<u>12,104.17</u>

8.3 Income Received

Carlisle City Council – Cllr R Bloxham & J Mallinson grant totalling £333.60 towards the summer play scheme & flag.

8.4 Quarterly Monitoring Report

To consider a report on income & expenditure for the period 1st Apr to 30th June 2017.

8.5 External Audit 2016/17

To advise that the external audit had been completed, the annual return approved by the external auditor and the Notice of Conclusion of Audit had been displayed.

9. Village Matters

9.1 Solway Coast AONB Boundary Extension

To report on actions undertaken to progress that an extension of the boundaries is undertaken by Natural England.

9.2 Rockcliffe Village – Flooding

To report on localised flooding experienced by residents on the 22nd July and consider if a drainage survey of the village should be undertaken with estimates to be obtained.

10. Councillor Matters

Opportunity for Cllrs to raise issues of concern or matters raised by residents in the ward.

11. Planning Matters

11.1 To Consider New Applications:-

17/0682 Redhill Foot & Salt House, Red Hill, Rockcliffe – change of use of agricultural land to domestic use and engineering works to provide parking/play area for Redhill Foot & Salt House;

The following applications have been agreed or commented on by the Clerk under Delegated Powers and after consultation with members by e-mail, in view of the time constraints for submission of observations:-

17/0025 Land between The Old Forge/Beckside and No. 1 Lonning Foot, Rockcliffe – formation of a vehicular access to serve No. 1 Lonning Foot and Agricultural land. ‘Objection’ submitted 2nd August 2017. Reasons for objection include highway concerns on the proposed access/exit point; pedestrian & cyclist safety concerns due to the lack of footpath; technical inaccuracies contained within the application and it being considered that sufficient agricultural access already exists from other points of access.

11.2 Permission Notices Received:-

1/17/9006 Hespin Wood Resource Park & Landfill Site, Todhills – extension to existing materials recovery facility;

1/17/9008 North West Recycling, Rockcliffe Industrial Estate – Section 73 variation of conditions 1, 10 & 11 of planning permission reference 1/11/9001;

16/0866 The Hill, Blackford – erection of 1No. detached 6 bedroom holiday letting house; 5No. holiday units; replacement stable block and amenity spaces including pool hall and associated access;

17/0485 Land to the rear of Croft Cottage, Lonning Foot, Rockcliffe – erection of 1No. single storey dwelling (outline).

11.3 Notice of Appeal Received:-

15/0812 Kingmoor Park properties – erection of up to 300 no. dwellings including associated open space and infrastructure (outline).

12. Date of Next Meeting

Scheduled to be held on Monday 20th November 2017.